

Knowsley Junior School

Respecting each other, succeeding together.

Headteacher
Miss V Payne BSc, PGCE



Stoneleigh Road
Springhead
Oldham
OL4 4BH

Tel: 0161 633 4433
www.knowsley.oldham.sch
[@knowsleyjuniors](https://twitter.com/knowsleyjuniors)

16th January 2017

Dear Parent/Guardian

We are now in the process of making the final arrangements for the Year 5 visit to the Robinwood Centre. School now has to pay the final invoice, can we please request that any outstanding balance be paid **by Friday 10th February**. Your outstanding balance is £____. Please send the balance together with your Robinwood payment card. Cheques should be made payable to Oldham M.B.C.

Attached is a medical information and parental consent form, which must be completed and returned to school by **Monday 6th February**. Please ensure that you include an up-to-date emergency contact number so that, in the event of any problems, we would be able to contact you from the centre.

The contact information for Robinwood Activity Centre is: Dobroyd Castle, Todmorden. Telephone No. 01706 818793

Please note, this number must only be used in an extreme emergency.

We will leave school on **Friday 3rd March, in the morning**, and return on **Sunday 5th March, at approximately 2:30pm**. Please make arrangements to be at school on Sunday to collect your child.

The children will be sleeping in dormitories with six beds. We would like each child to discuss with their parents with whom they would like to share a room, and nominate two friends on the attached form. We hope to allocate rooms so that every child has at least one friend to share with, although this cannot be guaranteed. The rooms have no electrical sockets and children are not allowed to bring any electrical equipment. **Cameras and mobile phones are strictly forbidden** - this is Robinwood's policy. The children are expected to make their own beds on arrival, and strip them at the end of the stay. Please make sure that your child is familiar with the process of putting on sheets and putting quilts inside quilt covers.

Attached is a clothing list. We cannot stress strongly enough that clothing for the activities should be old and warm. On a recent visit, the site was tidy but very muddy and some activities will involve the children crawling through mud. **Please ensure that all clothing is clearly labelled** and that children are involved in packing their bags so they know which items are theirs. The rooms do not have wardrobes or chests of drawers but large storage boxes, which are kept beneath the bed, so soft bags are better than hard. There is a tuck and souvenir shop, if children do want to buy any items, but we ask that they bring no more than £5.00.

I hope that we are all going to have a fantastic experience, but would like to remind parents that if children fail to behave appropriately, in extreme circumstances, they will be sent home.

Please can you return the sleeping arrangements slip below together with any final payment and medical/contact forms, **by Friday 10th February.**

Yours sincerely

Miss V Payne

Headteacher

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22nd January 2015

Dear Parent/Guardian

We are now in the process of making the final arrangements for the Year 5 visit to the Robinwood Centre. School now has to pay the final invoice; can we please request that any outstanding balance be paid **by Monday 8th February**. Your outstanding balance is **£100**. Please send the balance together with your Robinwood payment card. Cheques should be made payable to Oldham M.B.C.

Attached is a medical information and parental consent form, which must be completed and returned to school by **Monday 8th February**. Please ensure that you include an up-to-date emergency contact number so that, in the event of any problems, we would be able to contact you from the centre.

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Please note, this number must only be used in an extreme emergency.

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The children will be sleeping in dormitories with six beds. We would like each child to discuss with their parents with whom they would like to share a room, and nominate two friends on the attached form. We hope to allocate rooms so that every child has at least one friend to share with, although this cannot be guaranteed. The rooms have no electrical sockets and children are not allowed to bring any electrical equipment. **Cameras and mobile phones are strictly forbidden** - this is Robinwood's policy. The children are expected to make their own beds on arrival, and strip them at the end of the stay. Please make sure that your child is familiar with the process of putting on sheets and putting quilts inside quilt covers.